

Trade Union Consultation Meeting

Wednesday, 13 April 2022, 10.30am, Microsoft Teams

Decision Notes and Actions Arising

Attendees LBE

Julie Mimmagh, Chair
Iona MacKinnon, Note taker
Presenting Officers:
Tim Harrison
Andy Higham

Trade Unions

Christine Sesstein (Unison)
Tracey Adnan (Unison)
Paul Bishop (Unison)

Apologies

Terry Smith (Unite)
Nadine Clark
Krissy O'Hagan (GMB)
Denise Handscomb-Teagle
Anna Woodcock (GMB)

		OWNER
1	Post creation: Project Manager Active Through Football	
	<p><i>Tim Harrison presented</i></p> <p>This report looks to create a Project Manager Active Through Football Scale 6 post for a 5-year period to encourage people to become more physically active in and around the Edmonton area. The Project Manager will co-design a programme and will be focusing on two main groups: inactive people with mental health issues and females.</p> <p>Funding for this role has been offered by the National Lottery and will be administered through the Football Foundation over a five-year period.</p> <p>There is no requirement that participants have to do football, sessions will be co-designed to focus on what the participants would like to take part in and enjoy.</p> <p>PB asked whether the Project Manager will be employed by Enfield. TH explained that they will, and TH would be line managing them.</p> <p>PB asked about the Project Managers working pattern. TH explained that they will be required to work some evenings and weekends, at times which suit the participants. TH estimates that there may be around 8/10 sessions a week and the Project Manager would be in charge of organising these sessions, hiring coaches/ venues etc.</p> <p>TH would like to appoint an individual who has links to/ understands the Edmonton community. JM explained that if this is an intrinsic part of the role that this should be put down as preferable as this will avoid excluding other people from applying.</p>	

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	<p>CS asked why this project only focuses on the Edmonton area and not other areas such as East Enfield. TH explained that the funders wanted a small area to work on and they were keen on Edmonton statistics.</p> <p>CS asked how TH will ensure the individual appointed as Project Manager stays for the full 5 years. TH understands that it may be difficult to retain an individual for 5 years due to wanting to progress elsewhere but would be keen on the individual staying and developing. JM asked whether TH would be prepared to train someone if there is an apprenticeship standard to use. TH explained he hasn't thought about this but will look into it.</p> <p>TU's had no objections to proceeding</p>	
2	Post creations: Planning Enforcement	
	<p><i>Andy Higham presented</i></p> <p>This report looks to recruit to several positions across the Planning Development Management Team.</p> <p>The first role is a Senior Technical Officer SO2 which will oversee the quality of data and information which is available to the public. They will support the planning function and oversee the processing of legacy cases as well as helping with managing complaints, FOIs and Member Enquires. This role will be funded from PPA income and will be a 2-year fixed-term contract.</p> <p>Alongside this, 3 Technical Support Officers Scale 5 will be created. They will be responsible for supporting the area planning teams and case officers by managing administrative tasks linked to the processing of planning applications. There will be 1 officer allocated to each team to help with the current pressures. These will also be a 2-year fixed-term contract, 1 role will be funded through the Housing SLA and the other two will be funded through PPA income.</p> <p>Lastly, there will be 2 Planning Enforcement Officers PO1 created to support the Planning Enforcement Team as they have recently gone through an audit to improve their processes. These roles will also be on a two-year fixed-term contract and will be funded by the Proceeds of Crime Funding. There is one individual who is coming to the end of their secondment.</p> <p>CS asked whether the individual on a secondment had a formal interview. AH wasn't involved in that process, he will be opening up these two roles internally first and if they are not successful, they will go out externally.</p> <p>TU's had no objections to proceeding</p>	
4	Notes of previous meeting, 30 March 2022	
	<ul style="list-style-type: none"> • Passenger Transport Restructure TU's to send comments to MT 	<p>TU's</p> <p>JM</p>

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	<ul style="list-style-type: none"> • JM to provide absence stats • CS to raise concerns relating to food provided by the coffee cart with SC 	CS
5	Any other business	
	n/a	
	<p style="text-align: center;">Next meeting Wednesday, 27 April 2022 10.30am Microsoft Teams meeting</p>	

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